

KCC CHILDCARE REIMBURSEMENT FORM

- KCC will reimburse a parent who pays for childcare while they attend a KCC small group no more than once per week.
- KCC will reimburse a ministry leader who pays for childcare for a KCC event.
- Please fill out one form per event and return it to the KCC office.
- Form must be submitted within 30 days of event.
- KCC will not reimburse sitters watching siblings and will only reimburse parents or event leaders. Parents or event leaders are responsible to pay sitters.
- Checks are issued and mailed within two weeks of the receipt of request

1 Child = \$10 per hour

2 Children = \$11 per hour

3 Children = \$12 per hour

4 Children = \$13 per hour

5 or more children = \$14 per hour



<u>Small Group/Event Name/Leader</u>	<u>Date of Event</u>	<u># of children</u>	<u># of hours</u>	<u>Amount (see above)</u>	<u>Names of children watched</u>

Reimbursement Payable To _____

Full Mailing Address _____

Phone Number _____

Office Use Only

Today's Date _____

Staff/Elder Signature _____

Check # _____